

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
Bangalore - 560 072 India

by



Chikkaiah Naicker College

Veerappanchatram
Erode – 638004.

December - 2015

Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-15

I. Details of the Institution

1.1 Name of the Institution

Chikkaiah Naicker College

1.2 Address Line 1

Sathy Road

Address Line 2

Veerappan Chatram

City/Town

Erode

State

Tamil Nadu

Pin Code

638 004

Institution e-mail address

cncollege_2005@yahoo.co.in

Contact Nos.

0424-2291271

Name of the Head of the Institution:

Dr. S. Saravanababu

Tel. No. with STD Code:

0424- 2291271

Mobile:

9443547595

Name of the IQAC Co-ordinator:

Dr.S. Muralidharan

Mobile:

94439 06653

IQAC e-mail address:

iqaccncollege@gmail.com

1.3 NAAC Track ID

TNCOGN20323

OR

1.4 NAAC Executive Committee No. & Date:

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1.5 Website address:

www.cncollege.in

Web-link of the AQAR:

www.cncollege.in/AQAR2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	-	-	-	-
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

23/06/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

—

1.11 Name of the Affiliating University (for the Colleges)

BHARATHIAR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="-"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="9"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To obtain NAAC Accreditation	NAAC - SSR preparation is going on

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	9	-	-	-
PG	3	-	-	-
UG	11	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	1	-	-	-
Diploma	1	-	-	-
Certificate	1	-	-	-
Others	9	-	-	-
Total	33	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG (11) + PG (3)=14
Trimester	--
Annual	M.Phil. - 9 ; Ph.D. - 9

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is made industry-relevant through Board of Studies' members of our college. The members of the Board of Studies of Bharathiar University of our college recommended revisions according to the emerging trends and the latest needs of industry and other career sections

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	70	52	18	-	-

2.2 No. of permanent faculty with Ph.D. 46

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	52	13	18	-	-	-	-	-	70	13

2.4 No. of Guest and Visiting faculty and Temporary faculty - - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	10	18
Presented papers	5	16	12
Resource Persons	-	10	11

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT –enabled Teaching-learning process followed LCD presentation, Demonstrative teaching through models, Industrial visit, Quizzes, Seminars, and also Co-operative experimentation are adopted in this institution.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 10 8 -

2.10 Average percentage of attendance of students 89.75 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division					
		Passed	Distinction %	I Class %	II Class %	III Class %	Pass %
Tamil	37	31	6	94	-	-	100
English	30	30	-	50	50	-	100
Economics	41	25		23	38		61
History	26	21	12	58	11	-	81
Maths	35	23	14	23	29		66
Physics	17	06	-	35	-	-	35
Chemistry	25	21	4	76	4	-	84
Botany	9	6	-	56	11	-	67
Zoology	29	22	-	76	-	-	76
Commerce	35	23	-	11	52	3	66
Management (BBA)	31	23	-	16	49	9	74
MA -Economics	19	19	-	100		-	100
M.Sc Physics	11	11	-	100		-	100
MSc Zoology	9	6	11	56			67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Conducting Remedial Coaching based on the performance in CIA Tests. Separate class in-charge staff are allotted for each class of every course to monitor the performance and analyse the learning difficulties of the students in the academic activities.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	24

Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	3
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	24	5	4
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research Committee was constituted to promote quality of research. Faculty members are encouraged to publish Research Papers in Journals, conduct workshops, seminars and conferences. Motivating students to carry out projects (as a part of curriculum and individual initiatives) in the emerging area of industry and socially relevant aspects

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	2	-
Outlay in Rs. Lakhs	-	2835000	2835000	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	1	-
Outlay in Rs. Lakhs	-	230000	230000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	48	5	-
Non-Peer Review Journals	7	3	-
e-Journals	6	-	1
Conference proceedings	5	16	13

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-16 2015-18	TNSCST DST-SERB	435000 2400000	435000 1743000
Minor Projects	2014-16	UGC	230000	160000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	3065000	2338000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	-	-	2
Sponsoring agencies	-	-	-	-	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

18

48

3.19 No. of Ph.D. awarded by faculty from the Institution

4

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level - State level -
National level - International level -

3.22 No. of students participated in NCC events:

University level - State level 20
National level 2 International level -

3.23 No. of Awards won in NSS:

University level - State level -
National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -
National level - International level -

3.25 No. of Extension activities organized

University forum - College forum - Any other 7
NCC 5 NSS 33 YRC, RRC

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major events of our college NSS units during 2014-215:

- Independence Day Celebration-15.08.2014
- Health Awareness Programme – Jansi Nagar, M.G.R.Nagar & Bharathi Street-30.09.2014.
- Health Awareness Programme - Cauvery Road & Veerappanchatram, 30.09.2014
- Voters Awareness Competitions – Essay Writing and Speech Competition-24.10.2014
- National Unity Day Pledge taken at College Campus-31.10.2014

- National Unity Day rally from College to V.O.C. Park via Chatram, Bharathi, Swastik Corner-31.10.2014
- Voters Awareness Campaign at Soolai-31.10.2014
- Taking Pledge on AIDS awareness by the Volunteers-04.12.2014
- AIDS Awareness Programme to Volunteers-04.12.2014, 11a.m. –
- International Human Rights Day Essay Competition-09.12.2014, 2p.m. – Special Lecture to the Volunteers about Human Rights-09.12.2014, 4p.m. – International Human Rights Day Pledge Taken,- 09.12.2014
- Breast Cancer Awareness Campaign at E.P.B. Nagar and Soolai-23.12.2014
- Voter awareness Pledge taking-23.01.2015
- Voter Awareness Marathon From Thindal to Collector Office-25.01.2015
- Republic Day Celebration-26.01.2015
- Dengue awareness Seminar-28.01.2015
- Dengue Awareness Campaign at Veerappanchatram- 28.01.2015
- Kaya Kalpa Training-30.01.2015
- Voter Awareness Campaign at Nesavalur Colony, Cauvery road, Theppakula Street and Veerappan Chatram-05.02.2015
- Swatch Bharat Programme-06.02.2015
- Blood Donation Camp-10.02.2015 and
- Drug Awareness Rally-12.03.2015.

Major events of the NCC unit of our College:

- Our College NCC unit has organized “Anti-tobacco Rally” on 4.10.2014 to create awareness about the health hazards among the public.
- Our College NSS Units have organized “National Unity Day Rally” on 31.10.2014 in connection with Sardar Vallabhbhai Patel’s Anniversary.
- The college NCC made the NCC Day celebrations as an extra-curricular promotion occasion and conducted an Essay Writing Competition and a painting competition.
- Our College NCC unit has organized and “Eye – donation and Eye-screening programme on 29.1.2015.
- Our College NSS organized a ‘Blood Donation Camp’ on 10.2.2015.
- Women Welfare and Development Cell organized a free medical check up for the Women students of our college in collaboration with Lotus Hospitals (Erode Division) on 11.03.2015 and 12.03.2015.

Major events of the YRC unit of our College:

- ❖ Stress Management Programme for students on 8.1.2014.
- ❖ Blood Donation Camp in the wake of road safety awareness week patronized by Regional Transport Officer, Erode on 14.02.2014.
- ❖ Three days Zonal level Orientation Training Programme for YRC volunteers -12.03.2014 to 14.03. 2014.

- ❖ Dengue Awareness Programme on the direction from Deputy Director, Health Department, Coimbatore District on 5.12. 2014.
- ❖ Massive health programme with Vijaya Hi-Tech Hospital, Erode under the supervision of Dr. Ramya, Dr. Sangeetha and Dr. Satheesh Kumar on 5.9. 2014.
- ❖ Swachh Bharath Abhiyan programme on 12.1.2015.

Major events of the RRC unit of our College:

Blood donation camp was jointly organized with NCC and NSS on 10.2.2015.

Major events of the Alumni of our College:

The Alumni meet of Chemistry and Zoology were conducted on 2.8.2015 and August 17th 2014 respectively. The Chemistry alumni has imitated efforts to mobilize funds and support for the repair and modernization of the Chemistry Lab; the Zoology alumni has accepted to support the needs of the Department.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	-	-	-	-
Class rooms	39	3	Raja Sabha MPs fund	42
Laboratories	-	-	-	-
Seminar Halls	-	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others- Additional toilets for boys and girls	3	2	Junior Chamber Erode	5

4.2 Computerization of administration and library

In the administration, Govt. Software for pay roll was initialized and used. In Library, OPAC (Open Public Access Catalogue) was introduced.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40828	-	211	47695	41039	-
Reference Books	752	-	-	-	752	-
e-Books	80000	5000	-	-	80000	5000
Journals	7	16290	2	2000	2	2000
e-Journals	3000	5000	-	-	3000	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	95	2	11	-	-	3	11	4
Added	-	-	-	-	-			
Total	95	2	11	-	-	3	11	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Every Department has been provided with a computer, printer and Internet connection. In most of the Departments, LCD Projectors are available for ICT enabled teaching. A basic computer skills training was also given to the staff members.

4.6 Amount spent on maintenance in lakhs:

i) ICT	<input type="text" value="-"/>
ii) Campus Infrastructure and facilities	<input type="text" value="-"/>
iii) Equipments	<input type="text" value="-"/>
iv) Others	<input type="text" value="-"/>
Total :	<input type="text" value="-"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In the beginning of the year, the newly admitted first year students were given an Induction Programme to give awareness and to enlighten them on the following student support services such as, NSS, NCC, Sports and games, Career Guidance Cell, Hostel accommodation, Women Welfare & Development Cell, Students Aid Fund, Blood donors club, Red Ribbon Club, Library and its facilities, CIA, CIA Grievance Redressal Cell, Anti-ragging cell, Parent-Teachers meeting, Scholarship to students through Student-Aid Fund as well as help from willing teachers and counselling by the Class-in-charge teachers.

5.2 Efforts made by the institution for tracking the progression

Regular observation and monitoring ; Senior students are invited to discuss opportunities to pursue studies and take up career options; Third year students are informed in advance about higher education institutions, programmes, scope, date to apply, mode of selection etc; Contact number of Alumni are also given to discuss the same.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (M.Phil.)
1123	67	48	27

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	548	46		642	54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3	135	15	292	5	445	4	134	6	340	4	484

Demand ratio U.G:1:1.11, P.G: 1: 1.41 Dropout % 5.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Details about Competitive examination and information on Job opportunities are displayed on the Library notice board.

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="2"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="2"/>

5.6 Details of student counselling and career guidance

A Career development seminar was conducted by Dr. M.G. Saravanaraj and R. Vivekanandhan. Muthayammal Engg. College, Rasipuram on 9.10.2014.

A seminar on "Business opportunities for contemporary youth" was conducted by Dr. M. Saravanakumar, Head, department of Management, Kamadhenu Arts and Science College, Sathyamangalam on 25.5.2015. Interview tips in leadership qualities was taught by Mr. R. Velmurugan, Indian School of Science and Management, Chennai-600 04.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
42	66	6	-

5.8 Details of gender sensitization programmes

Women students are given counselling on Man-Woman relationship, Women-specific issues, harassment problems and solutions, statutory protection and women health issues are given by the Women Welfare & Development Cell. Ant-ragging Cell is effectively functioning and has curbed ragging.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	902	Rs 33,92,534
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____-_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To empower the young men and women by developing their capabilities through quality education based on moral values, making them responsible citizens who can invent and create new things for the advancement of society and to contribute towards Nation building, thereby helping them fulfil their educational, personal and social aspirations.

Mission

- ✓ To follow transparency in admission to ensure social justice.
- ✓ To offer aided courses with strict adherence to the government prescribed fee structure.
- ✓ To impart efficiency in teaching and learning with a team of committed and competent teachers.
- ✓ To foster socially relevant research for the betterment of the locality and society.
- ✓ To impart skill-enriched training to the rural students to empower them to compete locally and globally.
- ✓ To empower and enable by offering equal opportunities to women to expand their horizon and to involve them in the mission of nation building.
- ✓ To motivate the students to conserve, improve and to have concern for the environment.
- ✓ To make valuable contribution to the society by inculcating ethical and moral values among the students.
- ✓ To enhance, enrich and invigorate the communicational and computational skills amongst the students hailing from the rural community.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliated College the curriculum is designed by the affiliating Bharathiar University Coimbatore. However we have members from different faculties to represent in the various Board of Studies.

However, the Syllabus for Basic computer literacy programme for students and staff was developed at our College.

Teachers have been asked to use more ICT to enable and enhance the students' understanding of the content being taught.

6.3.2. Teaching and Learning

- ❖ Teachers are sent for Orientation / Refresher courses to update their knowledge in their respective subjects.
- ❖ Seminars / Conferences / Symposium / Workshops are organized periodically in different disciplines.
- ❖ Teaching aids like projector and interactive boards are used by faculty for effective teaching.
- ❖ The Head of the institution along with HOD's/IQAC coordinator chalks out academic calendar well in advance. Every Department prepares a plan of action for 90 days.
- ❖ Faculty members prepare lesson plan with scheduled dates for assignments, seminar and CIA test.
- ❖ Slow learners are identified and appropriate remedial/extra classes are arranged.
- ❖ Total transparency in teaching and assessment of students' performance is done periodically.
- ❖ Ensuring and extending hassle free availability of Library, laboratory and Internet facilities.
- ❖ Usage of e-content/open-source resources for the teaching learning process.
- ❖ As government of Tamil Nadu has issued free laptops to the students. The faculty ensure that all the students utilize it properly to its fullest for learning.

6.3.3 Examination and Evaluation

As soon as the CIA tests & Model Exams are completed, the answer scripts are evaluated by teachers and the result are brought to the notice of the students for necessary action on their part. Teachers also devise some plan of action to deal with the under-performers.

6.3.4 Research and Development

The Principal advises the faculty members in the Dept.-level staff meeting to take up projects to add value to the Dept and the Institution.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- IQAC ensures that students and scholars, who wish to have access to digital resources, are benefited through the digital library.
- By obtaining Rajaya Sabha MP's fund, new class rooms have been added and through sponsors the existing structure is being renovated.
- To ensure uninterrupted water supply bore-wells has been serviced.

6.3.6 Human Resource Management

- Four non-teaching staff vacancies have been filled up. The teaching and the non-teaching staff of the college work in tandem under the guidance of the principal for the betterment of the students.
- A student representative is appointed for every class to act as a bridge between the faculty and the class in the execution of regular academic activities
- The faculty and the office staff work together to process the applications of student scholarships for early disposal of the same.

6.3.7 Faculty and Staff recruitment

Following 2013-14 and 2014-15 teaching and non-teaching staff appointments, appeal has been made to fill up the rest of the present vacancies at the earliest.

6.3.8 Industry Interaction / Collaboration

When the local companies and industry demanded student work force, the Career Guidance Cell gave them the contact numbers of III yr students and II PG and of those of who have completed the course also last year.

6.3.9 Admission of Students

- Admissions to UG/PG courses are done through single window system, based on the merit list prepared by the Admission Committee. The merit list is displayed on the notice board. The entire process of admission is done as per the norms and regulations of Director of Collegiate Education Coimbatore Region and Government of Tamil Nadu.
- Admission to M. Phil. course is done as per the guidelines of Bharathiar University, Coimbatore. The merit list is prepared based on the marks obtained in the University entrance exam, interview and the marks in the qualifying examinations (PG).
- For Ph.D., the performance in the entrance test and interview conducted by the Departmental Research Committee forms the basis for admission.

6.4 Welfare schemes for

Teaching	<ol style="list-style-type: none"> 1. An employees' co-operative thrift society is functioning in the Erode town in which all the staff has enrolled as members. 2. Both teaching and non-teaching staff can avail themselves loans from the society at low interest rates. 3. A Medical insurance scheme is being implemented by the government for the welfare of the staff 4. Festival advance for Deepavali is given once in a year for those who apply for it. 5. Government loan schemes to purchase house and vehicles are made available for all the staff members. 6. The teaching and non-teaching staff are allotted accommodation in the Teachers' Hostel on the campus as per vacancy position and seniority of application. 7. The college arrange for medical health check up for all the staff
Non teaching	<ol style="list-style-type: none"> 1. All the welfare schemes mentioned above are available for non-teaching staff too.
Students	<ol style="list-style-type: none"> 1. Accident insurance- Government scholarships are made available to all BC/MBC/SC and ST students. 2. Free bus passes up to 30 kms are issued by the state government to all the students. 3. Train-pass on concessional rates are also issued to students. 4. Recommendations are given by the college to SC/ST, BC/MBC girls and boys of this college to get into two free hostels run by the Tamil Nadu government's Social welfare sector and to those who hail from far off places. 5. A free health check-up and blood grouping is done every year through NCC/NSS also.

6.5 Total corpus fund generated

Being a government-aided institution and also under the direct control of government for the past 17 years, there is no scope for fund generation except getting sponsors and donations. UGC funds received are being utilised properly.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	IQAC
Administrative	YES	CAG and Local fund	Yes	RJDCE

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

CIA tests are used to identify under performers and subsequent remedial measures are taken.
The CIA Grievance Redress Cell is available for attending grievances regarding CIA marks, if any.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Major events of the Alumni of our College:

The Alumni meet of Chemistry and Zoology were conducted on 2.8.2015 and August 17th 2014 respectively. The Chemistry alumni has initiated efforts to mobilize funds and support for the repair and modernization of the Chemistry Lab; the Zoology alumni has accepted to support the needs of the Department

6.12 Activities and support from the Parent –Teacher Association

The College does not have a formal Parent-Teacher Association. However, all the Departments interact with the parents whenever necessary for counselling the students and for enhancing their academic performance

6.13 Development programmes for support staff

Necessary permission and encouragement is given to support the staff members to update themselves in administrative and technical oriented fields. These programmes are much useful to them to equip and to enhance their promotional opportunities.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Trees are planted during the occasions of National importance.
- ✓ Use of plastic materials is prohibited on the campus.
- ✓ Organized programmes for tree plantation by NSS, YRC students to make the campus green and clean.
- ✓ Plastic Eradication awareness programmes were conducted by NSS.
- ✓ Chemical waste and Animal waste in the Chemistry & Zoology lab are collected separately and disposed off carefully.
- ✓ Training was given to students to make useful articles from waste material like cloth, plastic etc.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ✓ The single window system was pursued this year too in the beginning of admissions to rope in meritorious students who could be relieved of waiting for the merit lists display and joining some other college.
- ✓ Status of the student's attendance is informed periodically by the class-in-charge to make the student to realize the importance and to avoid their inability to make-up at the eleventh hour.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

For NAAC accreditation LOI was submitted, NAAC-SSR is prepared. The college could fulfill all its academic and extra-curricular events in a planned manner and assured success.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Single window system to rope in meritorious students thereby enabling the other students to have positive peer group influence.
2. Student attendance is consolidated every month and informed to the students by the class-in-charge. This helps the students to know their percentage of attendance every month and motivate them to attend the classes without fail. This also reduces the number of students who become ineligible to sit for the exams due to lack of attendance.

7.4 Contribution to environmental awareness / protection

Planting of tree saplings, plastic awareness, careful hazardous waste disposal from labs, insistence on reduced power consumption, avoidance of water wastage.

7.5 Whether environmental audit was conducted? Yes - No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

A SWOT analysis by the faculty members to get a glimpse of the overall profile of the college showed the following findings for appropriate action:

- Improvement in research activities.
- Improved success rate of students in competitive examinations.
- Construction of class rooms, seminar hall and auditorium.
- Improvement in ICT application in teaching and learning
- Development in students' Communication Skills in English.

8. Plans of institution for next year

- To get NAAC Accreditation, IQAC will function in a full-fledged manner after submitting NAAC-SSR. To create at least one smart class room in each department and increase the number of class rooms with smart boards.
- To provide ICT (Information and Computer Technology) training to all teaching staff members and computer training to non-teaching staff members
- To increase the number of add-on courses
- To motivate faculty members to publish research papers in indexed journals
- To give training to research scholars on research methodology.
- To conduct entrepreneurship training in collaboration with national skill development corporation.
- To start consultancy services
- To conduct National Conference / Seminar
- To introduce college-school linkage programme
- To brief IQAC about the changes being made in the curriculum by the university as well as other activities thereby help IQAC maintain the data of the institution in the information system of the college intact and up-to date.
- To apply for financial assistance to UGC and other funding agencies for Library
- To conduct periodical IQAC meetings with the teaching and non-teaching staff of the college.

Name *Dr. S. Muralidharan*

Name *Dr. S. Saravanababu*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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